

OLD COLONY SKI CLUB, INC CONSTITUTION AND BY-LAWS

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July 1, 2006
October 2017

INTRODUCTION

The Old Colony Ski Club is a group of skiers, snowboarders, outdoor enthusiasts and would-be skiers/snowboarders whose purpose is to further the interest in skiing and make skiing and other outdoor activities more enjoyable and less expensive for the average enthusiast.

The Club is incorporated in the Commonwealth of Massachusetts and maintains a lodge in North Woodstock, New Hampshire which is approximately 150 miles from Boston and is 10 miles south of Cannon Mountain in Franconia, New Hampshire, and 3 miles west of Loon Mountain in Lincoln, New Hampshire. The lodge is a 19 room building accommodating 65 persons and is available to members for summer and fall activities as well as during the ski season. Many activities are enjoyed by members throughout the year, both locally and in New Hampshire.

The Old Colony Ski Club is operated as a non-profit corporation on democratic principles with each member equal within the organization. Annual dues cover the indirect costs of the Club including meetings, repairs, and improvements to the lodge, correspondence, taxes, insurance, mortgage payments, and upkeep of the grounds. However, the direct costs of operating the lodge are borne by those members using the lodge.

HISTORY

The Old Colony Ski Club was originally an informal group of skiers from the Quincy area who skied together locally and traveled to New Hampshire during the years 1937-1940. During 1939 the group decided to buy a ski lodge in New Hampshire and after a diligent search, a typical New England house (167 years old) was acquired in New Hampton, New Hampshire for \$1,000 cash in August, 1940. In order to raise the necessary funds, new members were recruited, merchants in the Quincy area were solicited for donations, and several personal loans were obtained from the members. Once the building was obtained and paid for, a philanthropic benefactor (David Cutler of Quincy, now deceased) allowed the Club the use of \$1,000 for renovations to the building. During September 1940, the Old Colony Ski Club was incorporated with Charles Bodine as President, a position which he held for many years. After extensive renovations to convert the house from a family dwelling to a ski lodge, the lodge was officially opened New Year's Day, 1941. The Club thrived for the next two years with 80 to 100 members and then declined somewhat during World War II. In the fall of 1945 the turning point came. Slowly the membership was rebuilt, our benefactor's estate repaid in full, and in the fall of 1949 the Old Colony Ski Club became solvent.

President Bodine released his burden of responsibility and in token of our gratitude for his efforts in maintaining the organization through the war years; he was voted a lifetime honorary membership in the form of the only charter membership ever granted by the Club. Charles Bodine passed away in 1991.

The Club maintained a membership of 100 and in addition to the many improvements made to the New Hampton lodge, the Club was able to build the treasury to the point where it was decided a newer and larger headquarters was necessary, preferably closer to Cannon Mountain in Franconia. In 1956 a committee was formed to investigate the possibilities of building or buying a lodge and various projects were undertaken to enlarge the treasury. In June 1957, the present lodge was found. At that time it was a commercial inn known as the Daniel Webster Lodge. Groups of members visited the inn in North Woodstock to inspect the premises and then the Club voted to purchase the property. A deposit was then placed on the property, dues were solicited six months in advance, and a down payment of \$5,000 was made. A mortgage for the balance was obtained; and as a result of the sale of the New Hampton lodge, the mortgage was immediately reduced by \$5,000.

A few necessary repairs and improvements were immediately made, and 1957-1958 saw the Club settled in its new headquarters. In 1958 costly improvements were made, including new bathrooms and shower rooms, for the comfort and convenience of the members. In 1959 Operation Slipnot was established. (Slipnot means "Ski Lodge Improvements Program, Naturally On Time.") This program included construction of a fieldstone fireplace and the complete remodeling of the first floor.

Since that time, major improvements have been made from time to time including a sprinkler system (including major updates) and alarm for the protection of the members. A new oil burner, exterior lower deck, upgraded electrical panels, commercial refrigeration, replacement windows and freezer and kitchen refrigerator have been installed. The exterior walls have been insulated and the roof replaced. The construction of a woodshed and a newly designed upper living room has been completed. The replacement of the underground oil tank and upper parking area grading and drainage improvement continued a long-time program adding to the safety and convenience of the club.

CONSTITUTION OF OLD COLONY SKI CLUB

(May 2, 1963, as amended October 1966, December 1969, December 1975, January 1981, October 1985, February 1986, December 1988, December 1992, April 1994, December 2000, and October 2017)

ARTICLE I. NAME

The name of this club shall be “Old Colony Ski Club, Inc.” The principal address of the Old Colony Ski Club, Inc. shall be: 12 Paradise Road, North Woodstock, New Hampshire, 03262.

ARTICLE II. PURPOSE

The purpose of this club is to establish and maintain a place for holding meetings and to promote and encourage social, civic, educational, and athletic activities; and, in connection with this purpose, to do anything permissible under applicable provisions of Chapter 180 of the Massachusetts General Laws.

ARTICLE III. MEMBERSHIP AND DUES

a - MEMBERSHIP

1. Number of members shall be fixed by the Board of Directors and approved by the general membership.
2. Application for membership must be presented to the Board of Directors for approval or rejection.

b. DUES

1. The annual dues for each member shall be that amount as fixed for the following year by the Board of Directors and approved by the members at a regular meeting. Membership dues must be paid no later than October 1st.
2. Assessments shall be levied at the discretion of the Board of Directors and approved by the membership.

ARTICLE IV. FISCAL YEAR

The fiscal year and period shall be from May 1 to April 30.

ARTICLE V. OFFICERS

The officers of the Club shall be as follows: President, Vice President, Secretary, Treasurer and Assistant Treasurer.

ARTICLE VI. RULES OF ORDER

Robert’s Rules of Order shall be the authority for the decision of disputed questions of order and debate not herein provided for.

ARTICLE VII. DUTIES OF OFFICERS

The President shall preside at all meetings and enforce all laws and regulations of the Club. The President may appoint special committees. The outgoing Past President shall be a member ex officio of the new board with no voting power.

The Vice President shall assist the President in the discharge of his/her duties and officiate in his/her absence. Additionally, the Vice President shall oversee and coordinate all Club committees and assure that no fewer than six newsletters per year be sent to all members.

The Secretary** shall keep full and accurate records of all meetings. The secretary will act as the assistant to the Newsletter Chair and the assistant to the Nominating Committee. The secretary must submit the annual reports to the state of Massachusetts which include: "Annual Report for Mass Non-Profits", "Change of Directors or Officers" and "Change of Organizational Address" if that has changes. This must be a MA address. If this is not done annually, the Secretary will be required to submit the "Application for Non-Profit Revival". The secretary must also submit the names of the treasurer and assistant treasurer to the bank when those positions change hands. **Definition: found on the Massachusetts Annual Report for Non-Profit: "Massachusetts Law requires that the CLERK (or SECRETARY) of the corporation be a resident of the state, or, that a resident agent be appointed. (Forms for this are available at www.sec.state.ma.us/cor.)"

The Treasurer shall receive no monies. The Treasurer shall pay all bills contracted by the Club or its authorized representatives when properly approved. The Treasurer is responsible for all inflows and outflows of monies for the account of the Treasury and reports changes to the board as well as issuing financial statements. The Treasurer will meet with the Trustees as requested.

The Assistant Treasurer shall reconcile and deposit the lodging payments and receive assessments, locker fees, donations and any other monies. Membership dues are paid to the Membership Chair. In a bank to be approved by the Board of Directors, these monies shall be deposited in the name of "Old Colony Ski Club, Inc." or "Old Colony Ski Club." The Assistant Treasurer shall assist the Treasurer as needed.

The Board of Directors shall appoint, at the first meeting following the election, two members, either from the Directors or from the general membership, to act as Trustees. The Trustees shall serve until the next general election.

Officers of the Club shall not be allowed to serve as Trustees. Preference shall be given to those members who have a background in accounting or finance.

The Trustees shall meet with the Treasurer and audit the account of the Treasury for the previous period and make a report at the next general meeting.

The trustees shall meet at least semiannually, or as requested by the Treasurer. The Treasurer and the Trustees shall submit an Annual Report to each member no later than the first general meeting of the next season.

ARTICLE VIII. MEETINGS

Regular meetings shall be held during the months of October, December, February, March and April. Special meetings may be called by the President or at the written request of ten members. The Annual Meeting shall be the first regular meeting in April. Written notice of this meeting must be electronically mailed or USPS mailed to the membership at least two weeks prior to the date of

said meeting. This notice must contain the date of meeting, time of meeting, and nominations as presented by the Nominating Committee at the March meeting. Twenty percent of the paid membership shall constitute a quorum for the transaction of business.

ARTICLE IX. NOMINATING COMMITTEE (Amended Dec 2000, October 2017)

At the January board of directors meeting, the Board of Directors shall choose three members, who are not Directors, as a Nominating Committee. A Past President is preferred as the committee chair and will be asked first to do this job.

The President or Vice President shall be present at the initial meeting of this Committee.

It shall be the duty of this Committee to bring to the regular February and March meetings nominations for the offices of Secretary, Treasurer (every two years), Assistant Treasurer (every year) and Directors, of which six are to be elected.

Additional nominations from the floor may be made at the February and March regular meetings by any active member.

Nominations shall be closed at the March regular meeting.

The nominating committee shall preside over the election at the Annual Meeting.

ARTICLE X. ELECTION OF OFFICERS AND DIRECTORS (Amended Dec 2000)

Voting power shall be restricted to active members in good standing as of March 1 of the current year. Each eligible voting member shall have one vote for each Officer and Director to be elected. Associate and Alumni members do not have voting privileges.

Within 2 weeks following the March regular meeting the nominating committee shall mail to each active member in good standing a ballot containing the names of all members who have been nominated for the available positions, along with two envelopes. The completed ballot must be sealed in the small, unmarked envelope, which will then be put into the stamped addressed envelope. This ballot may be mailed or may be brought (in its sealed envelope) to the Annual Meeting, and given to a member of the nominating committee.

The nominating committee shall bring all ballots to the Annual meeting. The ballots shall be counted at that meeting, preferably by associate or alumni members or if none are available, by the nominating committee. The election results shall be announced at the Annual Meeting. The new officers and directors shall take over their duties at the first scheduled directors meeting following the election. Outgoing officers and directors shall transfer all records and other related materials to the new board as soon as possible after the election.

The Secretary, Treasurer, Assistant Treasurer and the six Directors shall constitute the Board of Directors. The President and Vice President shall be elected from the Board of Directors by the Board of Directors at a meeting to be held within one month after the Annual Meeting.

In the event that there are not enough nominees to fill the available positions the incoming officers and directors shall select members to fill them within two months after the Annual Meeting.

The Treasurer shall not serve more than two consecutive two year terms.

ARTICLE XI. POWER OF THE BOARD OF DIRECTORS

The Board of Directors shall have, and may exercise, all powers of the Corporation except those which are conferred upon the general membership by law and by this Constitution.

The Board of Directors may appoint and delegate authority to committees and/or subcommittees either from its own membership or from the Club at large, or both.

The Board of Directors may fix the number of members of the Club and fix the dues thereof subject to the approval of the membership.

The Board of Directors shall make the Rules and Regulations of the Club and the Board of Directors may, from time to time, amend such Rules and Regulations.

The Board of Directors has the right to expel from the membership any undesirable member.

In the event that a vacancy should occur on the Board of Directors, the remaining Directors shall appoint a replacement.

ARTICLE XII. AMENDING THE CONSTITUTION

This Constitution may be amended at a regular meeting of the Club by a two-thirds vote of the quorum (20%) of voting members. The amendments must be sent to the voting members no later than four weeks before the vote. The amendments may be sent to the voting members by electronic mailing or USPS mailing. Following the vote, the approved changes must be sent to the entire membership.

ARTICLE XIII. AMENDING THE BY-LAWS OR HOUSE RULES (Added Dec 2000)

The by-laws and house rules may be amended by a majority vote of the board of directors. All members must be notified in writing of any changes to the by-laws or house rules prior to their being put into effect.

BY-LAWS OF THE OLD COLONY SKI CLUB, INC.

(February 1963, as amended December 1969, January 1972, December 1975, January 1981, March 1989, September 1990, December 1992, October 1996, August 1998, September 1999, August 2006, December 2012, October 2013, September 2014, May 2017)

ARTICLE I. PROPERTY

The Old Colony Ski Club, Inc. owns and operates a ski lodge located at 12 Paradise Road, North Woodstock, New Hampshire.

ARTICLE II. MEMBERSHIP

- a. Membership shall be limited to 100 Active and Provisional members. This number may be changed by the Board of Directors with the approval of the membership. There will be no limit on the number of Associate and Alumni members. There shall be five classifications of membership: Active, Provisional, Associate, Alumni and Honorary.

(1) ACTIVE

An active membership is a member who pays dues annually, and is entitled to all membership privileges. This member is entitled to one vote in club affairs and is expected to attend general meetings. An active member must attend one work weekend during the period October 1 to September 30 except that a work weekend for the Treasurer, Assistant Treasurer, Membership Chair and active members over the age of 70 is optional. A work weekend consists of two six-hour days. These days need not be consecutive. All maintenance items undertaken by members in the off-season outside of work weekends are for the good and welfare of the club and are not eligible for work weekend credit. The only exceptions are: significant improvements needed or an emergency situation exists that must be completed outside of work weekends. The work credit would be for complete days only and must be recommended by the house chair or a member of the BOD, and approved by a majority of the BOD prior to starting the project.

(2) PROVISIONAL (First year members only)

A provisional member is a member who has met the requirements for admission to the club as defined in Article II b. Provisional Members, section 1 and whose application for membership has been approved by the board of directors. A provisional member shall have all of the same rights, privileges and responsibilities as an "Active" member. The first year of membership in the club will be an evaluation period, by both the member and the club. If a provisional member wishes to renew his membership after having been a "Provisional" member for one complete membership year, the board of directors must vote affirmatively in order for that member to renew.

A half-year membership as defined in by-laws Article III (b) is not considered a full year. The half-year membership is a one-time only membership and the half-year membership is not part of the provisional portion of a full membership. If a member wants to renew his or her membership for a one year period in October, that renewal must be approved by the board of directors and that member then becomes a provisional member for that year.

(3) ASSOCIATE

An associate member is a member who pays dues annually and prior to applying for this classification of membership has maintained an active membership for at least five of the last 8 years. However, a significant change of family status or physical condition of an active member seeking associate membership may be considered on a case by case basis. Request for associate membership shall be made in writing to the Board of Directors. The associate membership entitles the member to all rights and benefits of active membership except that he/she has no right to vote, nor participate in the locker lottery.

Additionally, an Associate member is required to pay lodging fees according to the current rate sheet, and is limited to a maximum of eight (8) nights lodging during the year at that rate. These eight nights are exclusive of any nights which are spent at the lodge as part of a B.O.D. sanctioned "free night". Any additional nights spent at the lodge will be at the guest rate. An associate may reapply for active membership or Alumni membership by written request to the Board of Directors.

(4) ALUMNI

An alumni member is a member who pays dues annually, and prior to applying for this classification of membership has maintained an active membership for at least five of the last 8 years. Request for alumni membership shall be made in writing to the Board of Directors. The alumni membership entitles the member to all rights and benefits of active membership except that he/she has no right to vote, nor participate in the locker lottery.

Additionally, an alumni member is required to pay the associate lodging rate according to the current rate sheet, and is limited to a maximum of two (2) nights lodging during the year at that rate. These two nights are exclusive of any nights which are spent at the lodge as part of a B.O.D. sanctioned "Alumni" activity or any nights spent at the lodge that are B.O.D. sanctioned "free nights". Any additional nights spent at the lodge will be at the guest rate. An alumni member may reapply for active membership by written request to the Board of Directors.

(5) Honorary Membership

A member who has made significant contributions to the club but is not able to participate in the club due to advanced age or physical condition. These members will have the same rights as Alumni members, but no dues are required. Membership in this category is at the sole discretion of the Board of Directors and can be withdrawn at any time.

b. Prospective Members

(1)* A prospective member must be at least twenty one years of age and is required to spend a minimum of two full weekends at the lodge as a guest, within the previous twelve month period, prior to requesting an application for membership.* The application, when completed, must then be submitted, along with the full amount of the dues plus initiation fee to the board of directors who will review and vote on whether to accept the prospective member as a provisional member at the earliest possible date. If the application is rejected all money submitted will be returned to the applicant as soon as possible.

*The requirement of "two weekends" may be modified by the board to accommodate prospective members who, due to work or other commitments are unable to come to the lodge on weekends.

(2) If any member has dropped out and wishes to rejoin at some future date, the above procedure (1) will apply except that such person shall not be required to pay the initiation fee, or to spend nights at the lodge as a guest. If the member was under 70 and did not fulfill the work weekend requirement in the year they dropped out, they must pay the current work weekend assessment before being accepted back as a member.

(3) In the event that more applications are received than can be accommodated, the surplus names will be placed on a waiting list in order of receipt.

c. Members who have left the club to enter the service and are stationed outside of the New England area will be carried as non-voting inactive members who may use the lodge as a member when home on leave. Discharged military personnel wishing to be reinstated as club members must file a new application and pay current dues.

ARTICLE III. DUES

a. Dues for all classifications of membership will be stated on the current rate sheet. A copy of the current rate sheet is to be issued yearly to the members and is posted above the sign-in desk at the lodge, and is listed under the “join us” section of the website.

b. Members joining after April 1 (half year members) shall be subject to payment of half the annual dues, plus initiation fee and are not required to do a work weekend.

c. Initiation fee shall be stated on the current rate sheet.

d. Annual dues encompass a membership year from October 1 to September 30.

e. If renewal dues are not paid on or before November 1 this will signify the member’s intention to drop out of the club. If membership lapses and the limit is reached before a person rejoins, his or her name will be placed on a waiting list without preference.

f. Assessments as stated in the Constitution, Article III b. (2) shall be considered extraordinary means of raising money.

g. The treasurer shall receive a 66% discount off the published annual dues during their term of office. All other officers and directors will receive a 33% discount off the published annual dues. All Committee Chairs will get a 15% discount on dues. Only one discount is allowed per member regardless of the number of positions held.

h. All active and provisional members must attend two six-hour workdays per membership year except that work for active members over the age of 70, the Treasurer, Assistant Treasurer, and Membership Chair is optional. All active members under the age of 70 who do not meet this membership requirement will be subject to an assessment. This assessment may be adjusted on a yearly basis by the Board of Directors and is stated on the rate sheet.

i. All dues received are non-refundable.

j. Renewal dues received after October 1 shall be charged a late fee after the one month grace period unless arrangements have been made with the Board of Directors in writing. This fee is stated on the current rate sheet. All members who have not renewed by October 1 will be

charged the guest fee for any nights at the lodge after October 1 until their dues are paid in full.

ARTICLE IV. USE OF THE LODGE

a. Use of the lodge by members

- No one may stay more than 28 nights in any 60-day period without BOD approval.

- (1) Weekends

Any member expecting to be at the lodge during a specific weekend must make a reservation using the reservation page on the club website no later than 9:00 p.m. Thursday evening. If you do not have access to the reservation page on the club website you must call either a board member or an active member who will enter the reservation on the web-site for you. The member should give his/her name, the nights that he/she will be staying at the lodge, and meals (if being offered by the club) to be taken at the lodge. The member should also give the same information for guests, including the gender of the guest. Anyone appearing at the lodge without a reservation does so without privilege in regard to bunks and meals. If a reservation is made and the individual does not show up at the lodge, he or she will be charged for meals since food has already been purchased. If a membership reservation is made for Saturday night only, a bunk will be reserved. This policy applies year-round.

- (2) Midweek activity

In addition to weekends, the lodge is available for use by members and their guests during the week. You must use the reservation procedure stated in (1) above. This request must include the names and ages (minor guests only) of each person. Permission will be granted by the Directors only to members who are deemed fully capable of maintaining and operating the lodge. This policy applies year-round.

b. Use of the lodge by guests

- (1) For a first-time guest visiting the club, the sponsoring member must also be present. If the sponsoring member is not able to be present, another club member cannot be designated the guest responsibility, but a request may be made to the Board of Directors.

- (2) Members may bring guests to the lodge only if bunks are available at the lodge. Members always have preference for bunks at the lodge. The member making a lodge reservation for a guest that has previously stayed at the lodge must either be present at the lodge with said guest, or make arrangements with an active member that is present at the lodge to be responsible for this guest. Lodge and/or meal reservations for guests must be made by the sponsoring member, not the guest, for the designated date. However, guests not staying at the lodge may take their meals at the lodge provided a member has called in a meal reservation.

- (3) Minor guests (those under legal drinking age) are not permitted at the lodge on weekends during the ski Season (October 1 through April 30), except on those weekends designated by the board of directors, and published in advance. In the off-season (May 1 to September 30) minor guests will be allowed in the lodge anytime except on designated party weekends. Minor guests are the responsibility of the parents or sponsoring member and they cannot be left unattended while in the lodge.

- (4) **Number of guests allowed without board approval:** Please notify a member of the

board of directors if you are planning on more than 6 guests. We may limit this number for special events where we may have high usage. If a member wishes to bring more than 6 guests to the lodge, he or she must notify a board member (preferably the director in charge for that week) when making the reservation. This request must include the number of guests, their names, gender and ages (of any minor guests) of each person. This advance notice is necessary to allow ample time to coordinate accommodations and let you know whether your group will fit. This policy applies year-round.

- (5) Members are financially responsible for all lodge and other club related fees incurred by their guests.

c. Lodge Charges

- (1) **Lodging.** The lodging charges, having been set by the Board of Directors, will be as stated on the current rate sheet.

A. Members and guests: Members and guests shall pay the current posted rates.

B. Work Weekends: On weekends designated as club work weekends there shall be no lodging charges for members and guests who participate in the workday.

- (2) **Meals.** On weekends during the ski season, a cook may be hired to prepare meals for those at the lodge. The prices and times for club sponsored meals shall be set by the Board of Directors and posted on the current rate sheet.
- (3) **Payment of lodge charges.** All lodge related fees (lodging, meals, activities etc.) incurred by members and their guests during their stay at the lodge must be paid prior to the end of the members stay at the lodge.

ARTICLE V. COMMITTEES

The Board of Directors has the power to establish committees for the efficient operation of the Club. The standing committees are as follows:

Kitchen	Safety
House and Maintenance	Alumni and Archives
Activities	Newsletter and Guidebook
Membership	

These committees are responsible for carrying out the duties assigned to them by the Board of Directors. Special ad hoc committees may be appointed as needed by the Board of Directors (i.e. dues, nominating).

ARTICLE VI. THE LODGE

Operation and maintenance of the lodge is under the jurisdiction of the Board of Directors.

ARTICLE VII. VIOLATIONS

Violations of the by-laws and/or house rules will be subject to review and resolution by the Board of Directors.

ARTICLE VIII. FINANCIAL MOTIONS

- a) Any financial motion for \$50.00 or more made from the floor at a general meeting must be referred to the Board of Directors for their recommendation.
- b) Members of the board of directors may not authorize expenditures of club funds over the amount of \$150.00 without prior approval of a majority of the directors, unless an immediate health or safety emergency exists. Any member of the board who procures or authorizes procurement for goods/services over this amount without prior authorization will be held personally responsible, and will repay the club if club money is used, or be denied reimbursement by the club if that board members own money is used; unless at a board meeting the board votes affirmatively to approve the expenditure.

ARTICLE IX. HOUSE RULES

February 1963, as amended December 1969, January 1973, September 1974, December 1975, January 1981, September 1990, February 1993, August 1998, and June 2005, December 2012, September 2014, May 2017

In addition to the by-laws, there shall be a set of House Rules, which shall be established by the Board of Directors and enforced by the House Committee and/or any member.

1. BUNKS

A. Signing-In: Members and guests are required to sign-in and register for a bunk assignment immediately upon arrival at the lodge. No one is to sign in for anyone who has not yet arrived at the lodge.

- The following penalty will apply to any member that fails to sign himself, herself or their guests(s) in on the sign-in ledger immediately upon arrival.

- a. First offense – A verbal warning
- b. Second offense – A written warning
- c. Third offense – A \$50 fine for each night, following the written warning that the member fails to sign himself, herself or their guests (s) in on the sign-in ledger immediately upon arrival.
- d. Any further offenses will be addressed by the board of directors.

B. Bunk Location

All bunk rooms on the second floor are for women. The bunk rooms on the third floor are for men with the exception of Room G, which is known as the “Overflow Room.”

C. Distribution

Bunks are assigned on a first-come, first-served basis. Members are not to leave personal property in the bunk rooms while they are not staying at the lodge.

D. Cleaning

In addition to work assignments, individuals are responsible for cleaning his or her bunk room.

2. WORK ASSIGNMENTS

When staying at the club all members are required to perform a work detail as designated by the Director in charge. These details entail short chores around the club. Habitual failure to

perform duties may draw a financial penalty as directed by the Board of Directors. Any penalties will not be in excess of \$10 per stay length of 2 days or less.

3. PARKING

Parking is permitted in both the lower and the upper parking lots. Cars parked on the club property should not block other cars or exits. No parking is permitted on Paradise Road.

4. USE OF THE KITCHEN

The kitchen may be used by any member or guest at any time during their stay except during club meal preparation and clean-up. Members and guests are expected to clean the kitchen, and make sure that the ovens and stoves are turned off after use. If club food is used, members and guests are expected to put money in the lock box according to the rates that are stated on the current rate sheet.

5. ELECTRIC LIGHTS

Do not leave any lights on unnecessarily, particularly during the day when you leave the lodge, or if you are the last person up at night.

6. HEAT

The last person to leave the lodge has the responsibility of turning the thermostat down to 55 degrees F. The thermostat is located in the second floor lounge, next to the women's bunk area.

7. SKI BOOTS AND GOLF SHOES

Ski boots, golf shoes, and other footwear, which could potentially be damaging to club property, are not to be worn in the lodge at any time. They may be put on and/or removed only in the ski rooms.

8. SMOKING AND OPEN FLAMES IN LODGE

Absolutely no smoking will be permitted anywhere inside the lodge. Due to the age of the building, no open flames of any kind (matches, candles, incense etc) will be permitted in any area within the lodge structure except in the ground floor area. If candles are lit in the ground floor area because of a power failure, or for use during dinner, they should never be left unattended.

9. SPACE HEATERS AND OTHER TYPES OF PERSONAL HEATERS

No space heaters or any other types of personal heaters are allowed in the lodge at any time.

10. NOISE

On ski weekends the TV and all musical devices and instruments are to be turned down at 12:00 midnight and noise is to be reduced to a responsible level. No unnecessary noise is permitted on the second floor lounge after midnight. The dining room (B) speakers for the stereo are to be shut off. The bar speakers (A) can be used at a low level.

11. FIRE RULES

A fire alarm and sprinkler system have been installed in the lodge for your protection. However, the following rules should be observed in case of a fire:

A. Wake all persons sleeping in the lodge.

B. Remove all cars from the parking lots to allow room for fire fighting equipment.

C. Firefighting equipment (extinguishers and hoses) are located on all floors and visibly marked. Instructions for use of the equipment are posted on the bulletin board.

12. PERSONAL PROPERTY

- A. **Personal Property Left in Ski Lodge:**
All personal property (clothing, blankets, ski equipment, etc.) not removed from the lodge by the Spring Clean-Up Weekend will be removed and stored in the attic. It will be disposed of at the discretion of the House Committee if not claimed by the following year (next Spring Clean-Up Weekend). A reminder will appear in the April and May newsletters.
- B. Old Colony Ski Club, Inc. will not be responsible for personal property stored on the premises.
- C. Pornographic materials are prohibited from display within the public areas of the club. Public areas include all rooms and areas of the club including bunkrooms and bathrooms. If a question arises as to what is acceptable, the board of directors will make the determination.

13. PETS

Members and guests who are staying at the lodge are prohibited from bringing animals onto the club property, or into the lodge. Anyone who is briefly visiting the lodge that has an animal with them must keep it in their vehicles at all times. No animal should be kept in an unsafe environment (such as a hot vehicle) and no animal is to be kept in a vehicle overnight.

14. POSSESSION OR USE OF ILLEGAL OR CONTROLLED SUBSTANCES ON CLUB PROPERTY

Any member or guest who uses or openly displays any illegal or decriminalized drug or controlled substance, or any paraphernalia related to the use of these items such as pipes, bongos, rolling papers, etc. while in the Old Colony Ski Club lodge, or outside in plain sight or in plain sight of anyone not on the premises, shall, after a hearing by the board of directors to determine the validity of the allegation, and if that allegation is determined to be true, be subject to the following mandatory disciplinary actions.

1. **First Offense.** A minimum three month loss of all use of the lodge privileges. This penalty may be increased up to and including expulsion from the club, depending on the severity of the offense, e.g. purchasing, or selling drugs on the premises.
2. **Second Offense.** Expulsion from the club.
3. Any guest who violates this rule will be required to leave the premises no later than the morning following the occurrence of the violation and will be banned from the club for a minimum of three months.
4. Any club officer or board member who knowingly covers up a violation of this rule to go unreported will, after a hearing by the remainder of the board of directors to determine the validity of the allegation, and if that allegation is determined to be true, be removed from the board of directors.

5. Any club member who makes an unsubstantiated accusation against another member or guest concerning a violation of this rule will be subject to the same disciplinary actions as those for an offender.

15. PHYSICAL ALTERCATIONS

Any member or guest who gets into a physical altercation with another member or guest will leave the premises no later than the morning following the altercation. If there is evidence that one party was clearly the aggressor and at fault, the DIC in combination with two (2) Board Members on property at the time may waive vacating the premises for the harmed party. All participants will be subject to the following mandatory disciplinary actions:

- 1) Guests first offense - guests will be banned from the club for the balance of the season. If the guest is strictly the harmed party, this does not apply.
- 2) Member first offense - review by the board of directors as to the conditions surrounding the situation and receipt of a letter of clearing, warning, or suspension for a period of time as the board of directors designates but no less than 2 weeks.
- 3) Guest second offense - permanent ban from the club. If the guest is strictly the harmed party, the Board of Directors will review the conditions surrounding the situation.
- 4) Member second offense - review by the board of directors as to the conditions surrounding the situation, and a suspension will be given for a period of time as the board of directors designates. This may include permanent expulsion.

16. VERBAL ALTERCATION and BEHAVIOR

In the event of a verbal altercation or repeated erratic behavior by members or guests, the BOD will review the circumstances surrounding the event(s) and reserves the right to discipline a member or guest with warnings, suspensions, or expulsions depending upon the severity of the infraction. The club's purpose is to provide a safe, equitable, and positive experience to the members and guests. Behavior by members and guests that interferes with this purpose will be dealt with by the BOD in order to ensure the safety and positive experience of the club.